

SUBSTITUTION FORM

Please make special note of the important information regarding housing assignments on page 2 of this form. Fax all completed forms to (703) 683-5678.

Person Completing the Form

Name: _____ Date: _____

Phone: _____ Ext: _____ Fax: _____

E-mail: _____

Person No Longer Attending This Conference:

Has this person left the company? Y N

New Registrant Information

Company: _____

Dr. Mr. Ms. Mrs. First Time Attendee? Y N

Full Name: _____

Nickname (for Badge): _____

Title: _____

Phone: _____ Ext: _____ Fax: _____

E-mail: _____

Address1: _____

Address2: _____

City: _____ State/Province: _____

Zip/Mail Code: _____ Country: _____

Spouse/Companion Information:

Spouse/Companion Name: _____

Spouse/Companion Nickname (for badge): _____

Spouse/Companion E-mail: _____

SUBSTITUTION FORM (Cont'd)

Web Site Information:

Selected areas of the 2012 Annual Meeting web site will be accessible to conference registrants only.

Your login information will be activated once the substitution has been completed and your registration confirmation is sent. Your username is your email address. If you do not know your password, or have not set up a password, you can use the "Forgot Password" function to reset it.

If you have any questions regarding this, please contact the NACDS Registration Department at (703) 837-4300, ext. 2.

Hotel Information:

Please contact the appropriate hotel to change the name; dates; credit card information, etc. on the existing reservation to the person now attending the meeting.

Four Seasons Resort Palm Beach
Phone: (561) 582-2800
Email: Group.PBF@fourseasons.com

Hyatt Place West Palm Beach/Downtown
Email: Tessa.Hodge@noble-interstate.com

Marriott West Palm Beach
Phone: (561) 803-1924

The Breakers Hotel
Email: ines.bodman@thebreakers.com

The Colony Palm Beach
Phone: (800) 521-5525
Email: reservations@thecolonypalmbeach.com

The Omphoy Ocean Resort
Email: reservations@omphoy.com

All Annual Meeting hotels require a room deposit equaling the entire length of your stay. Refunds will only be available for cancellations and date changes made prior to Tuesday, March 20, 2012. If you have any questions regarding your housing assignment, please call the NACDS Housing Department at (703) 837-4300, ext. 1.